



गुजरात केन्द्रीय विश्वविद्यालय

(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

CENTRAL UNIVERSITY OF GUJARAT

(Established by an Act of Parliament of India, No 25 of 2009)

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F.No.9-3/2020-Admn./2267

25/01/2020

EMPLOYMENT NOTIFICATION NO. CUG/20-1/2019-20

ROLLING ADVERTISEMENT FOR VARIOUS TEACHING POSITIONS

Central University of Gujarat (CUG) was established under the Central Universities Act, 2009 (No. 25 of 2009) to generate and disseminate advanced knowledge by providing instructional and research facilities, promoting innovation in teaching-learning process and research, establishing linkages with industries for application of science and technology and educate and train human resources for the development of the country. The University has territorial jurisdiction over the whole of the State of Gujarat and admits students on all-India basis. The University is looking for qualified, accomplished and committed faculty members who believe in institution-building and have a passion for academic excellence through teaching and quality research. Online Applications are invited from eligible and suitable Indian nationals for direct recruitment to faculty positions in various Schools /Centres of Studies on regular basis through open competition on all India basis. Following are the important dates for application:

Date of Commencement of online Application	27/01/2020
Last date of online Application	27/02/2020 Up to 5:30 p.m.
Last date of receipt of hardcopy of online application along with all enclosures (Including postal processing days)	09/03/2020 Up to 5:30 p.m.

Note: This is a Rolling Advertisement. Applications received after 27/02/2020 (Last date of online application) will be considered in the next phase of scrutiny and Interview, subject to the condition that the vacancy continues in the composite rolling advertisement after completion of the selection process in hand.

DETAIL OF TEACHING POSITIONS:

Sl. No.	School	Centres	Name of Posts	Total No. of Posts	Category										
					SC	ST	OBC	EWS	UR	PwBD					
										a	b	c	d&e		
1	School of Social Sciences	Centre for Studies in Society and Development	Professor	1	0	0	1	0	0	0	0	0	0		
			Associate Professor	2	0	0	1	0	1	0	0	0	0		
			Assistant Professor	1	0	0	0	0	1	0	0	0	0		
		Centre for Studies in Science, Technology and Innovation Policy	Professor	1	0	0	0	0	0	0	0	1-OH (BL, OA, OL, OAL)	0		
			Associate Professor	2	1	0	0	0	1	0	0	0	0		
		Centre for Studies in Social Management	Professor	1	0	0	1	0	0	0	0	0	0		
			Associate Professor	2	1	0	0	0	1	0	0	0	0		
			Assistant Professor	1	0	0	1	0	0	0	0	0	0		
		Centre for Studies in Economics and Planning	Associate Professor	1	0	0	0	0	1	0	0	0	0		
			Assistant Professor	1	0	0	0	0	0	0	0	1-OH (BL, OA, OL, OAL)	0		
		Centre for Gandhian Thought and Peace Studies	Professor	1	0	1	0	0	0	0	0	0	0		
			Associate Professor	1	0	0	1	0	0	0	0	0	0		
		2	School of Language, Literature and Culture Studies	Centre for Comparative Literature and Translation Studies	Professor	1	0	0	0	0	1	0	0	0	0
					Associate Professor	1	0	0	0	0	0	0	0	1-OH (BL, OA, OL, OAL)	0
Assistant Professor	1				1	0	0	0	0	0	0	0	0		
Centre for English Studies	Professor			1	0	0	0	0	1	0	0	0	0		
	Associate Professor			1	0	0	1	0	0	0	0	0	0		
	Assistant Professor			2	1	0	0	0	1	0	0	0	0		

Sl. No.	School	Centres	Name of Posts	Total No. of Posts	Category								
					SC	ST	OBC	EWS	UR	PwBD			
										a	b	c	d&e
	School of Language, Literature and Culture Studies	Centre for Chinese Studies	Professor	1	0	0	1	0	0	0	0	0	0
			Associate Professor	2	1	0	0	0	1	0	0	0	0
		Centre for German Studies	Professor	1	0	0	0	0	1	0	0	0	0
			Associate Professor	2	0	1	0	0	1	0	0	0	0
		Centre for Hindi Studies	Associate Professor	1	0	0	1	0	0	0	0	0	0
			Assistant Professor	1	0	0	0	0	1	0	0	0	0
		Centre for Gujarati Language and Literature	Associate Professor	1	0	1	0	0	0	0	0	0	0
			Assistant Professor	4	0	1	1	0	2	0	0	0	0
3	---	Centre for Diaspora Studies	Professor	1	1	0	0	0	0	0	0	0	
			Associate Professor	1	0	0	0	0	1	0	0	0	
4	School of Chemical Sciences	Centre for Studies in Chemistry	Associate Professor	1	0	1	0	0	0	0	0	0	
5	School of Applied Material Science	Centre for Applied Chemistry	Professor	1	0	0	0	1	0	0	0	0	
			Associate Professor	1	0	0	1	0	0	0	0	0	
			Assistant Professor	2	0	0	1	0	1	0	0	0	
6	School of Life Sciences	---	Assistant Professor	1	0	0	0	0	1	0	0	0	
7	School of Environment and Sustainable Development	---	Professor	1	0	0	0	0	1	0	0	0	
8	School of Library and Information Science	---	Professor	1	0	0	1	0	0	0	0	0	
			Associate Professor	2	1	0	0	1	0	0	0	0	
			Assistant Professor	1	1	0	0	0	0	0	0	0	

Sl. No.	School	Centres	Name of Posts	Total No. of Posts	Category								
					SC	ST	OBC	EWS	UR	PwBD			
										a	b	c	d&e
9	School of Nano Sciences	---	Professor	1	0	0	0	0	1	0	0	0	0
			Associate Professor	1	0	0	0	0	1	0	0	0	0
10	School of International Studies	Centre for International Politics	Associate Professor	2	1	0	0	1	0	0	0	0	0
			Assistant Professor	2	0	0	0	1	1	0	0	0	0
11	School of National Security Studies	Centre for Studies in Strategic Technologies (Cyber/Space Security)	Professor	1	0	0	0	0	1	0	0	0	0
			Associate Professor	2	0	0	1	0	1	0	0	0	0
			Assistant Professor	3	0	0	1	0	2	0	0	0	0
		Centre for Maritime Security Studies	Professor	1	1	0	0	0	0	0	0	0	0
			Associate Professor	2	0	0	0	0	2	0	0	0	0
			Assistant Professor	3	0	0	1	1	1	0	0	0	0
Centre for Security Studies	Professor	1	0	0	0	0	1	0	0	0	0		
12	School of Education	---	Professor	1	0	0	0	0	1	0	0	0	0
			Assistant Professor	2	0	0	1	0	1	0	0	0	0
Total				70	10	5	16	5	31	0	0	3	0

UR=Unreserved, OBC=Other Backward Class, SC=Schedule Caste, ST=Schedule Tribe, EWS=Economically Weaker Section, PwBD=Persons with Benchmark Disabilities, BL=Both Legs, OA=One Arm, OL=One Leg, OAL=One Arm and One Leg.

Horizontal Reservation is provided to PwBD (Persons with Benchmark Disabilities) Category.

Categories of Person with Benchmark Disabilities:

Sr. No.	Category	Description	% of Reservation
1	a	Blindness and low vision	1%
2	b	Deaf and hard of hearing;	1%
3	c	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	1%
4	d	Autism, intellectual disability, specific learning disability and mental illness;	1%
5	e	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities.	

PAY SCALE: as per 7th CPC

Posts	Pay Level in Pay Matrix (7 th CPC)	Pay Range (in Rs.)	No. of Posts	Category								
				SC	ST	OBC	EWS	UR	PwBD			
									a	b	c	d & e
Professor	14	144200-218200	17	2	1	4	1	8	0	0	1	0
Associate Professor	13A	131400-217100	28	5	3	6	2	11	0	0	1	0
Assistant Professor	10	57700-182400	25	3	1	6	2	12	0	0	1	0
Total			70	10	05	16	05	31	0	0	3	0

EDUCATIONAL QUALIFICATIONS: Minimum Educational Qualifications, Experience and Publication etc. for all the posts shall be applicable as prescribed by the “UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018 and concerned statutory bodies as amended from time to time.

1. PROFESSOR: Eligibility A or B

A.

- (i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2.
- (ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

OR

B. An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

2. ASSOCIATE PROFESSOR: Eligibility

- (i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- (ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- (iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

3. ASSISTANT PROFESSOR: Eligibility A or B

A.

- (i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

B. The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following:

- (i) Quacquarelli Symonds (QS)
- (ii) The Times Higher Education (THE)
- (iii) The Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: *The Academic score as specified in Appendix II (Table 3A) for Universities (as per UGC Regulations, 2018) shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.*

FOR SCHOOL OF EDUCATION (As per Qualifications Prescribed for Faculty Positions in the NCTE Regulations 2014)

1. PROFESSOR:

- i. A Master's Degree in Arts/ Humanities/ Sciences/ Commerce and M.Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed)

OR

M.A. (Education) and B.Ed. with 55% marks in each (or an equivalent grade in a point scale wherever grading system is followed)

- ii. Ph. D in Education.
- iii. At least ten years of professional experience in University department of Education or College of Education of which a minimum of five years at the M.Ed. level and or experience in research at the University/ National Level institutions/ industries/ including experience of guiding candidates for research at doctoral level.
- iv. Contribution to educational innovation, design of new curricula and courses and technology-mediated teaching learning process and has minimum 10 published works in the relevant area of specialization.
- v. A minimum score as stipulated in the Academic/Research Score, set out in Appendix II, Table-2 of UGC regulations 2018.

Desirable: Experience in educational administration, training and orientation.

2. ASSISTANT PROFESSOR:

- i. A Master's Degree in Arts/ Humanities/ Sciences (includes MCA and M.Sc. IT) / Commerce and M.Ed. each with a minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed)

OR

M.A. (Education) and B.Ed. with 55% marks in each (or an equivalent grade in a point scale wherever grading system is followed)

- ii. Besides fulfilling the above qualifications candidates must have cleared National Eligibility Test (NET) conducted by UGC/ CSIR or similar test accredited by UGC like SLET/ SET. However, candidates who have been awarded a Ph.D. degree in accordance with the University Grants Commission (minimum standards and procedures for award of Ph.D. degree) Regulations, 2009 shall be exempted from the requirement of minimum eligibility condition of NET/ SLET/ SET for recruitment and appointment of Assistant Professors.

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Desirable: Specialization in ICT and Special Education.

DESIRABLE AREAS OF SPECIALIZATION FOR RECRUITMENT OF TEACHING POSTS

Centre for Studies in Society and Development

Name of the Posts	Broader Specialization
Professor	Social entrepreneurship / sociology and development / political sociology.
Associate Professor	Any branch in sociology.
Assistant Professor	Any branch in sociology.

Centre for Studies in Science, Technology and Innovation Policy

Name of the Posts	Broader Specialization
Professor	Innovation and development / Science, technology and development.
Associate Professor	Philosophy of science / innovation and development / Science, technology and development.

Centre for Studies in Social Management

Name of the Posts	Broader Specialization
Professor	Social / human resource accounting, human resource management.
Associate Professor	Management / human resource management.
Assistant Professor	Management / human resource management.

Centre for Studies in Economics and Planning

Name of the Posts	Broader Specialization
Associate Professor	Any branch of Economics
Assistant Professor	Any branch of Economics

Centre for Gandhian Thought and Peace Studies

Name of the Posts	Broader Specialization
Professor	Social and Political thought / peace and conflict studies.
Associate Professor	Social and Political thought / peace and conflict studies.

Centre for Comparative Literature and Translation Studies

- Asian Literary Studies
- Literary Historiography
- Visual and Performance Studies

Centre for English Studies

- Cultural Studies
- Visual / Film Studies
- New Literatures in English and in English Translation
- Marginality Studies

Centre for Chinese Studies

- Chinese Language & Literature
- Translation Studies
- Chinese Philosophy and Thoughts
- Chinese Society and Culture
- Chinese Polity and History

Centre for German Studies

- German Linguistics
- German Philosophy
- German Literature
- Translation Studies

Centre for Hindi Studies

- काव्यशास्त्र
- प्राचीन एवं मध्यकालीन काव्य
- प्रयोजनमूलक हिंदी

- मीडिया और सिनेमा
- अनुवाद विज्ञान
- भाषाविज्ञान

Centre for Gujarati Language and Literature

- मध्यकालीन साहित्य
- काव्यशास्त्र
- आलोचना सिद्धांत
- भाषाविज्ञान
- मीडिया ओर सिनेमा

Centre for Diaspora Studies

- History of Indian Diaspora
- Social, Cultural, Political and Economic aspects of Indian Diaspora
- Globalization, Transnationalism and Diaspora
- Migration and Diaspora
- Diaspora and International Relations
- Literature and Indian Diaspora
- Media and Diaspora

Centre for Studies in Chemistry, School of Chemical Sciences

- Physical Chemistry

Centre for Applied Chemistry

Name of the Posts	Broader Specialization
Professor	Computational Material Science / Computational Chemistry
Associate Professor	Inorganic / Materials Chemistry / Industrial Chemistry
Assistant Professor	Analytical Instrumentation Chemistry / Industrial Chemistry

School of Life Sciences

- Biotechnology (Industrial Biotechnology, Microbial Biotechnology and Animal Biotechnology)

School of Environment and Sustainable Development

- Environmental Biotechnology / Environmental Nano technology
- Climate Changes and Renewable Energy
- Environmental Ecology

Centre for Library and Information Science

- Digital Library Networking
- Web Technologies and Knowledge Organization
- Information Systems
- Information Studies

School of Nano Sciences

- Nano Science and Nanomaterials
- Physics of Nanomaterials
- Nanodevices
- Chemistry of Nanomaterials
- Polymers and Nano composites
- Nano Biotechnology

Centre for International Politics

Name of the Posts	Broader Specialization
Associate Professor	International Relations, Theory / Globalization / International Organization / Global Governance / South Asia and Central Asia
Assistant Professor	Non-Western International Relations Theory / Political Theory / Indian Politics / International Political Economy

Centre for Studies in Strategic Technologies (Cyber/Space Security)

Name of the Posts	Broader Specialization
Professor	International Relations / National Security Issues / Security Studies.
Associate Professor	Cyber Security and National Security Issues / Cybercrime and National Security, Space Security and National Security / GIS and National Security.
Assistant Professor	Technical issues of Cyber Security / Cyber Security Policy / GIS and National Security Analysis, Space Security and National Security / Space and War & Defence issues, Nuclear Issues and National Security / Non-Proliferation and Deterrence.

Centre for Maritime Security Studies

Name of the Posts	Broader Specialization
Professor	National Security Issues / Maritime Security / International Relations / Security Studies.
Associate Professor	Naval Strategy / Indian Maritime Strategy / Maritime Issues and National Security, Indian Naval Capabilities / Maritime Security / Coastal Security.
Assistant Professor	Indian Naval Capabilities / Naval Strategy, Maritime Strategy / Maritime History / Maritime Security, Maritime Trade / Blue Economy.

Centre for Security Studies

Name of the Posts	Broader Specialization
Professor	National Security Issues / International Relations / Security Studies / Geopolitics.

IMPORTANT INSTRUCTIONS FOR ROLLING ADVERTISEMENT:

- 1) **Applicants who have applied in previous EMPLOYMENT NOTIFICATION NO. CUG/04-1/2019-20 dated 06/07/2019 need not apply again. However, if they want to update any Education Details, Research Details or Experience etc. they can send the print out of online application (earlier application) along with Annexure-VII attaching supporting documents & updated Academic / Research Score (Annexure-I) if applicable, in hardcopy to “Recruitment Cell, Central University of Gujarat, Sector-29, Gandhinagar, Gujarat, India - 382030” on or before 09/03/2020 up to 05:30 p.m. through Registered Post / Speed Post / Courier only.**
- 2) Unfilled vacancies will be rolled over to the next phase.
- 3) Eligibility of the candidates in this phase will be re-screened / amended in the next phase as per rules / policy / regulation in vogue.
- 4) The composite rolling advertisement will remain alive all the time and will be updated every time when a new vacancy is created or when the earlier advertised positions are filled up by selection. The prospective applicants, therefore, can apply anytime of the year, but the applications will be processed after the cut-off dates indicated beforehand on the website.
- 5) There shall be two cut-off dates in a calendar year, 6 months apart. The applications received till the cut-off date shall be processed further for shortlisting and conduct of selection process. Applications received after the cut-off date shall be processed further during the next round of selection process subject to the condition that the vacancy continues in the composite rolling advertisement after completion of the selection process in hand.
- 6) Applicants may update their qualifications and other academic achievements, etc. (for Academic / Research Score) forwarding the details to University till cut-off date as prescribed under the particular Rolling Advertisement. Applicants are not allowed to update their application beyond the cut-off date. However, if the post remains unfilled till the next cut-off date, the candidates will be permitted to update their applications by the cut-off date. The eligibility of candidates for a particular round of selection shall be decided as on the cut-off date of that round.
- 7) Any corrigendum / addendum for any further information / update will be uploaded in University website only.

GENERAL INSTRUCTIONS, ESSENTIAL INFORMATION AND CLARIFICATIONS:

1. Only online applications will be accepted. Applicants need to send **ONE** hard copy of Printout of Application along with all self-attested testimonials, certificates and all supporting documents wherever required to **“Recruitment Cell, Central University of Gujarat, Sector-29, Gandhinagar, Gujarat, India - 382030”** in closed cover on or before 09/03/2020 up to 05:30 p.m., super scribing as under through Registered Post / Speed Post / Courier only, failing which the application will be rejected:

Application No.:
Post Applied for:
School:
Centre:
To, “Recruitment Cell” Central University of Gujarat, Sector-29, Gandhinagar, Gujarat, India - 382030.
From, Name of Applicant. Full Address. Mobile No.

2. Candidates who desire to apply for more than one post will be required to submit separate online applications along with separate online application processing fees. Candidates need to send **ONE** hard copy of Printout of Application along with all self-attested testimonials, certificates and all supporting documents wherever required separately attached to each application in the manner described in above point No. 1.
3. Incomplete application in any respect will not be considered.
4. The Last Date for receipt of Online Applications is fixed as **27/02/2020** till **5:30 p.m.**
5. The Experience and Qualification will be reckoned as last date of submission of Online Application.
6. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any delay due to other unforeseen events or circumstances. The University will not be responsible for any postal delay at any stage.

7. Applicants must produce original testimonials, certificates and other documents at the time of interview, if called.
8. The applicants must ensure that he / she fulfils the eligibility conditions for the post applying for.
9. Candidates for the post of Professors and Associate Professors must fill-in and attach Annexure - I **“Methodology for University and College Teachers for calculating Academic / Research Score”** (As per Appendix II, Table-2 of UGC Regulations, 2018) along with the print out of Online Application form, failing which the applications will be summarily rejected.
10. The candidates who are eligible as per the UGC Regulations, 2018 (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University) and for School of Education NCTE Regulation, 2014, only need to apply..
11. Candidates who have been awarded Ph.D. from foreign University should enclose “Equivalence Certificates” issued by the Association of Indian Universities, New Delhi. Without which their candidature will not be considered, and application will be summarily rejected.
12. The time taken by the candidates to acquire M.Phil. and / or Ph.D. degree shall not be considered as teaching / research experience to stake claim for appointment to the teaching positions.
13. Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken, and a good innovative teaching record would be some of the important criteria for selection.
14. The candidates applying for the posts of Professor / Associate Professor must enter the relevant Research / Academic score in the Format provided as Annexure-I. The Research score provided against the given categories in each column must be supported by documentary evidence, without which no claim on account of Research / Academic score would be entertained.
15. Candidates applying for the post of Professor & Associate Professor shall necessarily submit self-attested copies of top ten (One copy each) & top seven (One copy each) full-length research papers / books respectively, along with their applications.
16. Candidates shall enclose self-attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the applications.
17. The University reserves the right to fill or not to fill any or all the posts, without assigning any reason and no notice will be issued in this regard.
18. The University shall verify the antecedents and documents submitted by candidates at any time, at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidates are fake or the candidates have undesirable clandestine antecedents / background and have suppressed the said information, his / her services shall be liable to be terminated.
19. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify / withdraw / cancel any communication made to the candidates.
20. The reservations / relaxations policy for SC / ST / OBC / PwBD / EWS Candidates will be provided as per the existing UGC / Govt. of India policy.

21. In case of reserved posts, a relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste / Scheduled Tribe / Other Backward Classes (OBC) (Non-creamy Layer) / Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; I Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
22. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.
23. Reservation for SC, ST, OBC, EWS and Persons with Benchmark Disabilities will be as per existing Government of India norms as amended from time to time. Candidates applying for the reserved posts should clearly state to which category they belong. They must also enclose a Certificate issued by Tahsildar/ Mamlatdar / Mandal Revenue Officer / Equivalent authority as proof to this effect without which the application will not be considered. In case the candidates want to claim benefits under the Persons with Benchmark Disabilities (PwBD) category, the candidates' relevant disability should be not less than 40%. Proof to this effect (Annexure V-I, V-II, V-III), must be enclosed with the application, without which the application will be treated as 'General (unreserved)'.
24. The person with Degree of Disability of 40% and above are eligible for applying for the posts earmarked for persons with benchmark disabilities as under:

Sr. No.	Category	Description	% of Reservation
1	a	Blindness and low vision	1%
2	b	Deaf and hard of hearing;	1%
3	c	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	1%
4	d	Autism, intellectual disability, specific learning disability and mental illness;	1%
5	e	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities	

25. Candidates seeking reservation under SC / ST category are required to submit certificate on the format prescribed by the Government of India, Department of Personnel & Training (Annexure-II).
26. Candidates seeking reservation under OBC category are required to submit certificate on the format prescribed by the Government of India, Department of Personnel & Training (Annexure-III).

27. Candidates applying for the post(s) reserved for OBC, should submit a self-attested copy of valid caste certificate specifically mentioning Creamy Layer-exclusion in the format prescribed by Govt. of India, issued by competent authority, vide Column 3 of GOI Dept. of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide DoPT's O.M. No. 36033/3/2004-Estt.(Res) dated 9.3.2004, subsequently revised vide O.M. No.36033/3/2004-Estt.(Res) dated 14.10.2008. The Caste Certificate must be in the format as prescribed by the Govt. of India vide OM No. 36036/2/2013- Estt (Res.) dated 30/05/2014.
28. EWS vacancies are tentative and subject to further directives of GoI and outcome of any litigation. The appointment is provisional and its subject to the Income and Asset certificate being verified through proper channel and if the verification reveals that the claim to belong to EWS is fake / false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code (IPC) for production of fake / false certificate. The Income and Asset Certificate (Annexure-IV) issued by any one of the authorities mentioned in the prescribed format as given in Annexure-IV shall only be accepted as proof of candidate's claim as belonging to EWS.
29. The qualifications and other conditions prescribed in the present advertisement are subject to the regulations/norms stipulated by the UGC / MHRD from time to time.
30. Under the term 'good academic record' the candidates must have obtained at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree level, or an equivalent degree from an Indian / Foreign University; and at least 50% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Bachelor's degree level or an equivalent degree from an Indian / Foreign University.
31. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him / her for being called for interview.
32. The University reserves the right to restrict the candidates to be called for interview to a reasonable number based on qualifications and experience higher than the minimum prescribed as decided by duly constituted Scrutiny Committee(s) and approved by the competent authority. Call letters for attending interview will be sent only to the short-listed candidates by speed post / registered post / E-mail. **No correspondence will be entertained with applicants who are not short-listed to be called for interview.**
33. Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.
34. Selection will be made on the basis of candidates' overall record and performance in the interview. The University may utilize seminar / colloquium and/or any other mode as a method of selection.
35. Candidates already in service must submit a NOC from their employer and forward their applications (hard copy) through proper channel. In case the applicants are in service and delay is expected in getting endorsement of the employer concerned on the original application, the applicants may submit an advance copy of the application along with all enclosures directly (with or without the employer's endorsement on the advance copy). If the original application through proper channel has not been received by the University by the last date mentioned in this employment notification, the applicants will have to submit a 'NO OBJECTION CERTIFICATE'

along with Vigilance Clearance Certificate from his / her employer to the University at the time of interview.

36. Notwithstanding anything contained herein, the University reserves the right to: (a) offer the post at the level lower than that advertised depending upon the qualifications, experience and performance of the candidates, by relaxing any of the requirements; (b) draw reserve panel(s) against the possible vacancies in the future; (c) consider “in-absentia” the candidature of those who may or may not have applied, or may have applied for higher positions; (d) relax any of the qualifications/experience at its discretion and not to fill-up any or all of the advertised positions.
37. The candidates selected shall be appointed under a written contract as per University / UGC norms.
38. Every person appointed permanently to a post in the University by direct recruitment, shall be on probation in such post for a period of one year in the first instance, provided that the appointing authority may, in any individual case, extend the period of probation to such extent as it may deem necessary, the reasons thereof to be recorded in writing.
39. Where a person has not completed his period of probation satisfactorily, the appointing authority may terminate his services under the University without notice and assigning any reason thereof.
40. The medium of instructions in respect of all courses conducted in the School, Centres and Department, admitted to the privileges of the University shall be English, except in cases of studies / research in languages.
41. The recruitment to the advertised posts shall be carried out in accordance with the prevalent University / UGC / GOI norms.
42. Age of superannuation for all the positions shall be as per UGC / Govt. of India norms.
43. All the appointees including the in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by Govt. of India.
44. The University reserves the right:
 - a) To withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
 - b) To fill or not to fill up some or all the posts advertised for any reasons whatsoever.
 - c) To increase / decrease the number of posts after due procedure as per directions of UGC from time to time
 - d) Any edition / deletion and changes in matter of terms and conditions given in this notification of recruitment, as directed by concerned authority / UGC / MHRD / GoI from time to time.
45. The University will not be responsible for any loss of e-mail, loss of any communication due to wrong address provided by the candidates.
46. No TA / DA will be paid for attending interview. However, for outstation SC / ST / PwBD candidate's second-class single railway to and fro fare on shortest route will be reimbursed after attending the interview. This is not admissible to SC / ST / PwBD candidates who are already employed in the Central / State Government / Autonomous bodies, etc.
47. Call letters and other correspondence for attending the interview, etc., will be sent to the eligible candidates by Email only and will be displayed on University website.

48. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Vice-Chancellor, Central University of Gujarat in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination / interview will be final and no query or correspondence will be entertained in this connection from any individual or his/ her agency.
49. Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake / derecognised by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
50. The applications received shall be scrutinized as per scrutiny guidelines published in UGC Regulations, 2018.
51. The character of a person for direct recruitment to the service must be such as to render him/her suitable in all respects for appointment to the service. Persons dismissed by the Union Government or by a State Government or by a Local Authority or a Government Corporation owned or controlled by the Central Government or State Government will be deemed to be ineligible for appointment.
52. No person shall be recruited unless he/she is in good mental and bodily health and free from any physical defect that is likely to interfere with the efficient performance of his official duties. Before the candidates recruited directly are finally approved for appointment to the University, he/she shall be required to produce a medical certificate of physical fitness from whom the appointing authority specifies.
53. Errors and omissions in notification and selection process are subject to corrections as per the rules and regulations of University / UGC / GOI.
54. As per Act, Statutes and Rules of the university, the appointing authority for all regular teaching posts is Executive Council of the University.
55. The online applications processing fee is non-refundable, and no enquiries will be entertained in this regard by the University.
56. Candidates in their own interest are advised to check regularly the University website www.cug.ac.in. They should also regularly check their email account for updates.

APPLICATION FESS:

Category	Fees in Rs.
General	500
OBC/EWS	250
SC/ST/PwBD/Ex-serviceman	Exempted

GUIDELINES TO FILL ONLINE APPLICATION FORM

PREREQUISITE TO APPLY ONLINE

1. Candidates are advised to go through the Eligibility Criteria carefully before filling up the application form.
2. Valid E-mail ID for registration and for receiving all future correspondence till the recruitment process is over and subsequently, if selected.
3. Valid Mobile Number to receive SMS based notifications/communications related to the online application; Admit card etc. till the recruitment process is over and subsequently, if selected.
4. Access to an online payment facility/service such as Net Banking, Credit card, ATM-cum-Debit card etc.
5. A recent scanned passport sized colour photograph of candidate (the digital size of the file should be between 20 KB - 50 KB).
6. Scanned signature of Candidate using Blue/Black pen on white sheet (the digital size of the file should be between 10 KB - 20 KB).
7. Scanned copies of documents related to Candidate's Age, Category, Education Qualification, Present and Past work experience etc. in PDF format (the digital size of the PDF file should be between 50 - 150 KB).

STEPS TO BE FOLLOWED FOR FILLING THE ONLINE APPLICATION

The entire process of filling online Application form can be completed in below mentioned steps:

1. Online submission of application can only be made at Central University of Gujarat's website www.cug.ac.in.
2. Detailed instructions are available on the University Website.
3. Candidates should read the instructions carefully before making any entry or selecting options.
4. Candidates should furnish all the required details while filling up the online form, mandatory fields are marked with *(asterisk) sign.
5. Online Application Form is available in English and it can only be filled in English Language.
6. The filling of online application contains two parts.

(a) Part - I : Registration

Candidates must register a fresh by clicking "NEW REGISTRATION". Enter the basic information and press "Signup" button to register. The Username and Password will be sent via Email and SMS. Candidates can login using the same Username and Password received in Email and SMS.

(b) Part - II : Application Form

- (i) **Select School, Centre & Post** : Candidate need to select the School, its relevant Centre and relevant post he/she wants to apply for.
- (ii) **Personal Information Page**: Candidates must fill in the personal details with *(asterisk) sign and upload the relevant document(s) in the prescribed format only.
- (iii) **Basic Qualification**: Candidates must fill in the required basic qualification(s) with *(asterisk) sign and upload the relevant document(s) in the prescribed format only.

Candidate can delete the details by clicking on “Delete” followed by refreshing the page.

- (iv) **Research Qualification:** Candidates must fill in the required Research qualification(s) with *(asterisk) sign and upload the relevant document(s) in the prescribed format only. Candidate can delete the details by clicking on “Delete” followed by refreshing the page.
- (v) **Experience:** Candidates must fill in the required Present and Past work Experience(s) details with *(asterisk) sign, if applicable and upload the relevant document(s) in the prescribed format only. In case of non-availability of Basic Pay and Pay Level put “0” and fill in the Gross Salary. Candidate can delete the details by clicking on “Delete” followed by refreshing the page.
- (vi) **Academic and Research Details:** Candidates must fill in the required Academic and Research Details with *(asterisk) sign, if applicable.
- (vii) **Reference Details:** Candidates must fill in details with *(asterisk) sign of **TWO** references who are not related to you but are aware of you and your work. Candidate can delete the details by clicking on “Delete” followed by refreshing the page.
- (viii) **Upload Photo & Signature:** Upload a recent scanned passport sized color photograph of candidate (the digital size of the file should be between 20 KB - 50 KB. And upload scanned signature of Candidate using Blue/Black pen on white sheet (the digital size of the file should be between 10 KB - 20 KB.
- (ix) **Payment of Fees:** Candidates must pay the fees if applicable, through online mode only such as Net Banking, Credit card, ATM-cum-Debit card etc. No other mode of payment of fees is allowed.
- (x) **Final Submission:** Under the final submission page candidate can view and read the information he/she filled, if the candidate wants to edit any information, he/she may do at this stage. Once the candidate selects “I Agree “ and “Final Submission” button his/her application will be finalized and submitted, no changes will be allowed at later stage and no inquiries will be entertained after the final submission.
- (xi) **Print Application:** Candidates can print and save the filled Application Form. Applicants need to send **ONE** hard copy of Printout of Application along with all self-attested testimonials, certificates and all supporting documents wherever required as per point No. 1 of GENERAL INSTRUCTIONS, ESSENTIAL INFORMATION AND CLARIFICATIONS.

Sd/-
Registrar (Offg.)

COPY TO:

1. The Secretary, Ministry of Human Resource Development, Department of Higher Education, Government of India, Shastri Bhawan, New Delhi.
2. The Secretary, UGC, Bahadurshah Zafar Marg, New Delhi – 110002.
3. The Joint Secretary (Res.), UGC, Bahadurshah Zafar Marg, New Delhi – 110002.
4. The Secretary General, Association of Indian Universities, AIU House, 16, Comrade Indrajit Gupta Marg NewDelhi-110002.
5. The Joint Secretary, (CU), MHRD, Shastri Bhawan, New Delhi – 110002.
6. The Principal Secretary (Higher Education) Department of Higher Education, Govt. of Gujarat, New Secretariat, Gandhinagar.
7. The Registrars of all Central Universities & State Universities of Gujarat for wide publicity.
8. The Director, Information, Govt. of Gujarat, Gandhinagar for wide publicity.
9. Directorate of Employment & Training , Block No.1/8,Third Floor , Dr. Jivarajmehta Bhavan, Gandhinagar.

Appendix II, Table-2 (As per UGC Regulations, 2018)

Methodology for University and College Teachers for calculating Academic / Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

1. Research Papers in Peer-Reviewed or UGC listed Journals:

Sr. No.	Publication Type	Title of the Research Paper	Name of The Journal & Place of Publications	ISSN / DoI	Vol., PP No. & Year	Impact Factor	Type of Authorship	Sr. No. in UGC listed Journals	Score Claimed	Encl. No.	Score Verified by University

2. Publications (other than Research Papers):

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	Claimed Score	Encl. No.	Score Verified by University
(a) Books authored which are published by:								
International publishers								
National publishers								
Chapter in Edited Book								
Editor of Book by International Publisher								
Editor of Book by National Publisher								

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	Claimed Score	Encl. No.	Score Verified by University
(b) Translation works in Indian and Foreign Languages by Qualified Faculties								
Chapter or Research Paper								
Book								

Note: Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of New and Innovative Courses and Curricula:

Sr. No.	Title of the Activity	Claimed Score	Encl. No.	Score Verified by University
(a) Development of Innovative Pedagogy				
(b) Design of New Curricula and Courses				

Sr. No.	Title of the Activity	Claimed Score	Encl. No.	Score Verified by University
(c) MOOCs				
Development of Complete MOOCs in 4 Quadrants (4 Credit Course)(In case of MOOCs of Lesser Credits 05 Marks/Credit)				
MOOCs (Developed in 4 Quadrant) Per Module/Lecture				
Content Writer/Subject Matter Expert for each Module of MOOCs (at least one Quadrant)				
Course Coordinator for MOOCs (4 Credit Course)(In case of MOOCs of Lesser Credits 02 Marks/Credit)				
(d) E-Content				
Development of e-Content in 4 Quadrants for a Complete Course/e-book				
e-Content (Developed in 4 Quadrants) Per Module				

Sr. No.	Title of the Activity	Claimed Score	Encl. No.	Score Verified by University
Contribution to Development of e-content Module in Complete Course/Paper/e-book (at least one Quadrant)				
Editor of e-content for Complete Course/ Paper /e-book				

* Each activity should be claimed by the applicant with supporting documents.

4. (a) Research Guidance:

Ph.D. Awarded / Thesis Submitted*								
Sr. No.	Name of the Scholar	Title of the Thesis	Awarded / Thesis Submitted	University	Month and Year	Claimed Score	Encl. No.	Score Verified by University
* Submit Ph.D. Notification/Certificate of Submission								
M.Phil./P.G. Awarded*								
Sr. No.	Name of the Scholar	Title of the Dissertation/Thesis	M.Phil. / P.G.	University	Month and Year	Claimed Score	Encl. No.	Score Verified by University
* Submit M.Phil./P.G. Notification /Certificate of awarded								

(b) Research Projects Completed: (Submit project sanction letter, utilization and completion certificates issued by the University)

Sr. No.	Title of the Project (More than 10 lakhs)	Funding Agency	Grant Sanctioned	Duration		Claimed Score	Encl. No.	Score Verified by University
				From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)	Funding Agency	Grant Sanctioned	Duration		Claimed Score	Encl. No.	Score Verified by University
				From	To			

(c) Research Projects Ongoing: (Submit project sanction letter)

Sr. No.	Title of the Project (More than 10 lakhs)	Funding Agency	Grant Sanctioned	Duration		Claimed Score	Encl. No.	Score Verified by University
				From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)	Funding Agency	Grant Sanctioned	Duration		Claimed Score	Encl. No.	Score Verified by University
				From	To			

(d) Consultancy

Sr. No.	Title and Nature of the Project	Agency to it is Offered	Grant Component	Duration		Claimed Score	Encl. No.	Score Verified by University
				From	To			

5. (a) Patents: (Submit acknowledgements for patent filing and approval letter)

Sr. No.	Details of Patent	International/ National	Year	Claimed Score	Encl. No.	Score Verified by University

(b) *Policy Document (Submitted to an International Body/Organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

Sr. No.	Details of Policy Documents	Name of Organization	International/ National/ State	Year	Claimed Score	Encl. No.	Score Verified by University

(c) Awards/Fellowship:

Sr. No.	Name of the Award / Fellowship	Awarding Institute/ Organization	International/ National /	Awarded Date	Claimed Score	Encl. No.	Score Verified by University

6. *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sr. No.	Title	Name of the Event (Conference / Seminar etc.)	Organizer / Institute	Date and Duration	International(Abroad / within country) / National / State / University level	Claimed Score	Encl. No.	Score Verified by University

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

Applicant Claimed Score

Summary of Total Claimed Score (1 + 2 + 3 + 4 + 5 + 6)						
1	2	3	4	5	6	Total Claimed Score

University Verified Score

Summary of Total Verified Score (1 + 2 + 3 + 4 + 5 + 6)						
1	2	3	4	5	6	Total Verified Score

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Corporation would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.)

This is to certify that Shri/Shrimati/Kumari* _____ son / daughter of _____ of Village/Town/* _____ in District/Division * _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:

- @The Constitution (Scheduled Castes) order, 1950 _____
- @The Constitution (Scheduled Tribes) order, 1950 _____
- @The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
- @The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.]

- @The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
- @The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act), 1976
- @The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962
- @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962
- @The Constitution (Pondicherry) Scheduled Castes Order 1964
- @The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967
- @The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968
- @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968
- @The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @The Constitution (Sikkim) Scheduled Castes Order 1978
- @The Constitution (Sikkim) Scheduled Tribes Order 1978
- @The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989
- @The Constitution (SC) orders (Amendment) Act, 1990
- @The Constitution (ST) orders (Amendment) Ordinance 1991
- @The Constitution (ST) orders (Second Amendment) Act, 1991
- @The Constitution (ST) orders (Amendment) Ordinance 1996
- @The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Caste) Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration to other.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother of Shri/Shrimati/Kumari* _____ of village/ town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and/or* his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____.

Signature _____

**Designation _____

With a Seal of Office
State/Union Territory

Place: _____

Date: _____

* Please delete the words which are not applicable @ Please quote specific presidential order % Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate / Extra-Assistant Commissioner / Taluka Magistrate / Executive Magistrate.
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that _____ son/daughter of _____
of village _____ District/Division _____ In the
_____ State _____ belongs to the
_____ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997. vii) Resolution No.12011/99/94-BCC dated 11th December, 1997. viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- vii) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- viii) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- ix) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.
- x) Resolution No.12015/9/2000-BCC dated 6th September, 2001, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.246 dated 6th September, 2001.
- xi) Resolution No.12011/1/2001-BCC dated 19th June,2003, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.151 dated 20th June, 2003.
- xii) Resolution No.12011/42002-BCC dated 13th January, 2004, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.9 dated 13th January, 2004.
- xiii) Resolution No.12011/142004-BCC dated 12th March, 2007, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.67 dated 12th March, 2007.

Shri _____ and/or his family ordinarily reside(s) in
the _____ District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993 and modified vide Govt. of India Dept. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 & 14.10.2008.

Dated:

Seal:

District Magistrate or Deputy Commissioner etc.

Note - I:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificate are indicated below:-
 - i) District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - iii) Revenue Officer not below the rank of Tehsildar
 - iv) Sub -Divisional Officer of the area where the candidate and/or his family resides.

Note - II:

The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

Government of _____
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE
TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below ₹. 8 lakh (Rupees Eight Lakh only) for the financial year _____ His/her family does not own or possess any of the following assets***:

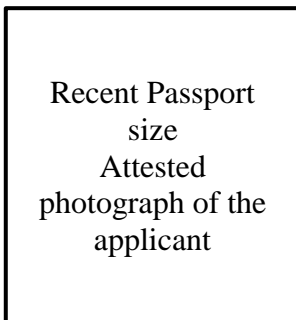
- i) 5 acres of agricultural land and above;
- ii) Residential flat of 1000 sq. ft. and above;
- iii) Residential plot of 100 sq. yards and above in notified municipalities;
- iv) Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____



***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NOTE:-

The Income and Asset Certificate issued 'by any one of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS:-

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

Form-V
CERTIFICATE OF DISABILITY
(In cases of amputation or complete permanent paralysis of limbs or dwarfism
and in case of blindness)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the person
with disability.

Certificate No. _____ Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum. _____
son/wife/daughter of Shri _____ Date of Birth (DD/MM/YYYY)
Age _____ years, male/female _____ registration No. _____ permanent
resident of House No. _____ Ward/Village/Street _____ Post Office
_____ District _____ State _____, whose photograph
is affixed above, and am satisfied that:

(A) he/she is a case of:

- Locomotor disability
- Dwarfism
- Blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is _____.

(A) he/she has _____ % (in figure) _____ percent (in words) permanent
locomotor disability/dwarfism/blindness in relation to his/her _____ (part of body) as
per guidelines (_____ number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorized Signatory of
Notified Medical Authority)

Signature/thumb
impression of the
person in whose
favour certificate
of disability is

**Form-VI
CERTIFICATE OF DISABILITY
(In cases of multiple disabilities)
[See rule 18(1)]**

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the person
with disability.

Certificate No. _____ Date: _____

This is to certify that we have carefully examined Shri/Smt./Kum. _____
son/wife/daughter of Shri _____ Date of Birth (DD/MM/YYYY)
Age _____ years, male/female _____ registration No. _____ permanent
resident of House No. _____ Ward/Village/Street _____ Post Office
_____ District _____ State _____, whose photograph
is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Dwarfism			
5	Cerebral Palsy			
6	Acid attack Victim			
7	Low vision	#		
8	Blindness	#		
9	Deaf	£		
10	Hard of Hearing	£		
11	Speech and Language disability			
12	Intellectual Disability			
13	Specific Learning Disability			
14	Autism Spectrum Disorder			

15	Mental illness			
16	Chronic Neurological Conditions			
17	Multiple sclerosis			
18	Parkinson's disease			
19	Haemophilia			
20	Thalassemia			
21	Sickle Cell disease			

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (_____ number and date of issue of the guidelines to be specified), is as follows: -

In figures: - _____ percent.

In words: - _____ percent.

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

- i) not necessary, or
- ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till DD/MM/YYYY.

@ e.g. Left/right/both arms/legs

e.g. Single eye

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued
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Form-VII
CERTIFICATE OF DISABILITY
(In cases other than those mentioned in Forms V and VI)
[See rule 18(1)]
(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the person
with disability.

Certificate No. _____ Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum. _____
son/wife/daughter of Shri _____ Date of Birth (DD/MM/YYYY)
Age _____ years, male/female _____ registration No. _____ permanent
resident of House No. _____ Ward/Village/Street _____ Post Office
_____ District _____ State _____, whose photograph
is affixed above, and am satisfied that he/she is a case of _____
disability. His/her extent of percentage physical impairment/disability has been evaluated as per
guidelines (.....number and date of issue of the guidelines to be specified) and is shown against the
relevant disability in the table below:-

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Cerebral Palsy			
5	Acid attack Victim			
6	Low vision	#		
7	Deaf	€		
8	Hard of Hearing	€		
9	Speech and Language disability			
10	Intellectual Disability			
11	Specific Learning Disability			
12	Autism Spectrum Disorder			
13	Mental illness			
14	Chronic Neurological Conditions			

15	Multiple sclerosis			
16	Parkinson's disease			
17	Haemophilia			
18	Thalassemia			
19	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

- i) not necessary, or
- ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till DD/MM/YYYY.

@ eg. Left/Right/both arms/legs

eg. Single eye/both eyes

€ eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

(Authorized Signatory of Notified Medical Authority)
(Name & Seal)

Countersigned

{Countersignature and seal of the
Chief Medical Officer/Medical Superintendent/
Head of Government Hospital, in case the
Certificate is issued by a medical authority who
is not a Government servant (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

Note: - In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

FORM OF CERTIFICATE FOR SERVING DEFENCE PERSONNEL

I hereby certify that, according to the information available with me (No.) _____
(Rank) _____ (Name) _____ is due to complete the
specified term of his engagement with the Armed Forces on the (Date) _____.

Place:

(Signature of Commanding Officer)

Date:

Office Seal: _____

**FORMAT FOR PROVIDING ADDITIONAL DETAILS FOR APPLICATION UNDER
EARLIER NOTIFICATION**

Employment Notification No.:					Date:	
Registration No. :			Post Applied for :			
Name of Applicant :						
Centre :			School :			
Education Qualification :						
Education Qualifications	Name of Degree			Year	% or CGPA	
Research Qualification :						
Research Degree Name	Research Institution Name			Passing Year	Research Subject Name	
Present Employment :						
Designation	Present Employer	Date of Joining(dd/mm/yyyy)	Basic Pay	Pay Level	Gross Salary	Nature of Appointment
Past Work Experience :						
Designation	Present Employer	Date of Joining(dd/mm/yyyy)	Basic Pay	Pay Level	Gross Salary	Nature of Appointment
Publication Details :						
No. of Publication	ISBN/ISSN No.	Accepted / In Press			Proposed ISBN/ISSN No. (YES/NO)	
Research Guidance :						
Nature of Research Guidance / Supervision			M.Phil.		Ph.D.	
Degree Awarded						
Thesis Submitted						

Academic / Research Score:	
Academic / Research Score Claimed by Applicant <i>(Applicant also need to update & attach the Annexure-I in case of any update in Academic / Research score):</i>	

(Note: Applicants need to add the rows accordingly if required, attach the supporting documents related to upgradation of application)

Date:

Signature